



BIZSERV MODULE

Remove barriers to timely government requirements to deliver better employment support to your clients



CIMS *ability*

The BizServ module is designed specifically for the recording and reporting of support evidence as required by FaHCSIA. This feature is invaluable when submitting DMI reports and when providing evidence during audits.

CIMSability allows staff to easily collect evidence within the DMI Domains. The use of configurable 'shortcut notes' maintains the consistency of evidence across your support team as well as making the collection process accurate and efficient.

It takes only seconds to record valuable DMI Evidence. With the click of the mouse staff can record the date, the business unit and the support provided as well as having the ability to add 'Flags' to evidence to highlight the information to all users.

Collected evidence can be easily analysed to create the required DMI Summary Report. A key feature of CIMSability is that previously submitted reports can be used for comparison to future reports, creating consistency and accountability in the reporting process.

The screenshot displays the CIMSability software interface. The main window shows a report titled 'Social and Behavioural Assistance' for the reporting period of 01/01/2010 to 01/10/2010. The report is organized into three sections (a, b, and c) with columns for Flag, Date, Bus. Unit, User, and Notes.

Section	Flag	Date	Bus. Unit	User	Notes
a. Maintain friendly & cooperative relationships with fellow workers (5)		30/01/2010	Packaging & Contract Ser	Walker, Megan	Support & supervision required
		01/02/2010	Packaging & Contract Ser	Walker, Megan	Counselling by support staff required
		05/02/2010	Packaging & Contract Ser	Walker, Megan	Counselling by support staff required
		10/02/2010	Packaging & Contract Ser	Walker, Megan	Referral - Behaviour consultant, Training Org etc
		10/02/2010	Packaging & Contract Ser	Walker, Megan	Demonstration required
b. Greet & interact with people confidently (3)		01/02/2010	Packaging & Contract Ser	Jones, Jack	Support & supervision required
		05/02/2010	Packaging & Contract Ser	Pine, Paul	Counselling by support staff required
		09/02/2010	Packaging & Contract Ser	Tinker, Tanya	Verbal direction / instruction
c. Behave in a manner that is appropriate to the workplace (3)		29/01/2010	Packaging & Contract Ser	Pine, Paul	Intervention by Manager/Coordinator required
		01/02/2010	Packaging & Contract Ser	Shore, Sally	Referral - Behaviour consultant, Training Org etc



CIMSability



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